

Professional Development Course Request

Course Number: EDCM 5503 Course Department: PROF

Course Title: **Managing the First Semester of School**

Course Description: The goals of this course are to equip teachers new to the profession with effective strategies for handling classroom management, working collaboratively with others, increasing student achievement, and achieving success in the first year of teaching.

Course Dates: **Sept. 1, 2010 - January 21, 2011** Due Date for Completion: **January 28, 2011**

Sponsor/Instructor is required to submit all class registrations within one week of the start date.

Course Times: Various Day(s) of Week: Various

Total Hours: **15 + 30 = 45** (1 Semester Credit Equals 15 Professor Contact Hours plus an additional 30 Hours Outside Work)

Course Prerequisites: _____ Location: Vallivue School District

Sponsor ID: **433** Sponsor Name: **Vallivue School District**

Course Credit(s): _____ Undergraduate Continuing Education Semester Credit

1 Graduate Continuing Education Semester Credit

NOTE: Continuing Education courses are designed for professional development and do not normally count toward an academic degree.

Course is: **Pass/Fail**

Cost of Credit(s): **\$60.00** *This does not cover expenses for instructors, interpreters and/or materials, which are the responsibility of the sponsoring organization.

Other Course Fees: _____ (Fees not covered under course credit cost.)

Course Instructor ID: **10036** Name: Dr. Patrick Charlton

Instructor's Address and Phone: ***(Grade sheets and registrations will be sent here)*** Business Home
Vallivue School District, 5207 S. Montana Ave., Caldwell, ID 83607; (208) 454-0445

E-mail: **pcharlton@vallivue.org**

Instructor's Degree(s): DR

Course: **Repeat**

Anticipated Enrollment: 25

Registration Materials Needed? **No**

Department Chair
(Electronically Approved)

Director of Continuing Studies
(Electronically Approved)

Date Approved: _____

Office Use Only

Are regularly enrolled full-time NNU students eligible to enroll
in this course? Yes No

Program:	PROF	Category:	CLMG
Catalog:	PR09	IM Field:	LC
Session:	YR09	Pkt Qty:	
Processed:	081409 cds	Upload to Web	No
		GrP:	lc

Professional Development Course Syllabus

Sponsor/Instructor is required to submit all class registrations within one week of the start date.

Course Number: EDCM 5503 (Sec. 01)

Course Title: **Managing the First Semester of School**

Instructor: Dr. Patrick Charlton Continuing Education Credit(s): **1** Total Cost for Credit: **\$60.00**

NOTE: Continuing Education courses are designed for professional development and do not normally count toward an academic degree.

1. Educational Goals for the Course: Equip teachers new to the profession with effective strategies for:

- Handling classroom management
- Working collaboratively with others
- Increasing student achievement
- Achieving success in the first year of teaching

2. Instructional Learning Objectives:

(What will participants learn and put into practice as a result of completing this process?)

Participants will:

- Identify and practice the three characteristics of an effective teacher
- Establish positive expectations for student success
- Complete the steps identified for extremely good classroom management
- Design lessons to help students reach mastery
- Grow to become a professional educator
- Technology: 1. Understand and sign the Acceptable Use Policy, 2: Learn Google Apps-email and documents; 3. Learn the basics of Lumen Student Information; 4: Participate in building specific Tech orientation

3. Course Requirements:

In Class:

- Attend all scheduled meetings of the class
- Participate in class discussions
- View the Harry Wong DVD series
- Participate in monthly collaboration meetings
- Share logs of implementation experiences between sessions
- Reflect on the effectiveness of strategies implemented.

Out of Class:

- Complete out-of-class reading assignments in Wong and Marzano
- Complete a written classroom management plan
- Implement strategies in the classroom
- Maintain and submit reflection log on strategies implemented and their effectiveness
- Submit assignments to Dr. Patrick Charlton at pcharlton@vallivue.org

4. Dates, Times and Location of Proposed Course:

(1 Semester Credit Equals 15 Professor Contact Hours plus an additional 30 Hours Outside Work)

15 contact hours between Sept. 1, 2010 and January 21, 2011; plus an additional 30 hours of outside course work to equal the necessary 45 hours for a one-credit course. Vallivue School District, 5207 S Montana Ave., Caldwell, ID 83607.

5. Due Date for Completion of Course Requirements: January 28, 2010

Professional Development

6. **Learning Resources and Required Text:** Wong and Wong, *The First Days of School*, ISBN-13: 9780962936067; Marzano, *Classroom Management That Works*, ISBN-13: 9780135035818.
7. **Evaluation Procedure:** Pass/Fail