

# VALLIVUE SCHOOL BOARD MEETING

October 14, 2008

**DRAFT**

## **PRESENT:**

Dave Christensen, Board Chair	Leeta Hobbs, Principal/Lakevue
Jennifer Barrus, Trustee	Lisa Boyd, Principal/Desert Springs
Carolyn Hamann, Trustee	Joe Saucerman, Kreizenbeck Constructors
Brian Patterson, Board Vice-Chair	Bill Hamlin, Design West
George Grant, Superintendent	Jim Main, Design West
Pat Charlton, Asst. Superintendent	Julie Dillehay, VEA
Sue Muchow, Business Manager/Clerk	Jeri Gowen, VHS counselor
Keith Krone, Coordinator/Assessment	Celia Asumendi, truant officer
Shane Schamber, Director/Info Systems	Kelly Reinier, truancy secretary
Dick Brulotte, Principal/High School	Students and parents
RaNae Jones, Principal/Sage Valley	
Rod Lowe, Principal/Middle School	

## **Student Session** -

No student session was held in October.

## **Executive Session**

An Executive Session was called for 5:10 p.m. Carolyn Hamann made a motion, Brian Patterson seconded, to adjourn to Executive Session to discuss land acquisition, student issues and personnel as per Idaho Code 67-2345; motion carried by roll call vote. Present were the four trustees, Mr. Grant, Mr. Charlton, Ms. Muchow, Jim Main and Bill Hamlin.

## **Call to Order**

The regular meeting of the board of trustees was called to order at 6:05 p.m. Mr. Christensen welcomed all to the meeting and asked a student to lead the pledge of allegiance. Mr. Christensen requested student success stories to be shared. Superintendent Grant shared the letters from the Idaho State Board of Education commending Vallivue Middle and Vallivue High Schools for their *Exceptional Yearly Growth Award for 2008*.

## **Consent Agenda**

The Board reviewed the recommended changes to the consent agenda, bills and personnel report. A motion was made by Jennifer Barrus and seconded by Carolyn Hamann to approve the consent agenda as amended; motion carried. Approved were the following:

### Consent Agenda:

1. Approval of Agenda
2. Approval of Minutes: September 9, 2008
3. Approval of Special Board Meeting Minutes: None
4. Approval of Bills: September 25, 2008, October 14, 2008 and miscellaneous hand checks in the amount of \$1,816,094.34.
5. Approval of Budget Reports
6. Resignations/Retirements: Amanda Brunmeier, EA/CC; Alicia Ramsey, .5 EA; Shirley Gibbens, payroll clerk/DO
7. New Hires: Stephanie DeLong, .5 EA/EC; Lindsay Becker, .5 Title I/LV; Pamela Gaona, .5 EA/Academy; Jennifer Stringer, 1:1 ERR/VHS; Andrew Hunt, .5 custodian/VHS; Michelle Krayniak, 1st teacher/CC; Janelle George, 2<sup>nd</sup> teacher/CC; Kathy Boyd, .5 Title I/LV; Joyce

- Kaufman, .5 "K"/LV; Beck Hadden, .5 Title I/LV; Wendy Hoagland, 1:1 EA/VHS; Stephanie Babin, tutor/SVMS; Molly Traudt, .5 Title EA/WC; Angie Mittleider, extended "K" EA/EC; Jodi Waldron, .5 EA/Birch; Amy Standley, .5 EA/West; Silvia Palacio, .5 EA/DS; Katie Comstock, .5 EA/West; Gina Mayer, RR/EA/Central; Diana King, cook/VHS; Lanora Kelly, cook/CC; Kristy Burns, .5 EA/LV; Kathleen Day, ERR/EA/CC; Ginelle Garcia, ELL/Title I EA/EC.
8. New Hires (Extra-Curricular): David Gummersall, ASB leadership; Jacob Kimball, varsity boys golf coach/VHS; Paige Knudson, Girls asst. soph. BB coach/HS; Nicholas Ramsey, asst. wrestling coach/VHS.
  9. Change of Job Status: Patricia Conley, from cook/DS to cashier/EC; Kristi Poser, IBI from SVMS to CC; Shaunna Noe, from bookkeeper to payroll clerk/DO.
  10. Policies for second reading and approval: #200 Statement of Guiding Principles; #202 School District Name; #204 Policy Adoption; #210 Composition of the Board; #214 Functions of the Board.

### **Facilities/Building Projects**

Joe Saucerman from Kreizenbeck updated the board on the final punch list, installation of the pressurized irrigation system and the planting of trees and grass on the playground at Lakevue Elementary. Mr. Saucerman and Sue Muchow will report on an estimated building project ending balance at the November board meeting.

### **Traffic Study**

Carolyn Hamann moved and Brian Patterson seconded to approve Design West to conduct a traffic study at Prescott Lane/Ustick in order to prepare for a future building project and site work. Motion carried.

### **Agreement Change Order**

Superintendent Grant requested approval for a change in the agreement with Kreizenbeck Constructors and Design West Architects in order for both companies to initiate site work on Prescott Lane and begin plans for the major renovation of Vallivue Academy in the summer of 2009. Brian Patterson moved and Carolyn Hamann seconded to approve the agreement as presented. Motion carried.

### **Early Graduation Requests**

Vallivue High School counselors presented seven early graduation requests. After listening to the students' future plans, the board will review the applications and final approval may be given at the November board meeting. Applications will only be approved if all criteria are met in the outlined timelines. Motion carried.

### **Safe Schools Report**

Jeri Gowen, SADFS Coordinator, provided a newsletter outlining what is happening in the Vallivue School District Safe and Drug Free Schools programs such as: character education, life skills, drug free rallies, presentations, success club, PEAK program, teens against tobacco use, prevention programs, staff development and upcoming events, and activities. Ms. Gowen was commended for her dedication to the program and district.

### **Truancy Report**

Celia Asumendi and Kelly Reiner provided a handout with statistics on ADA comparisons, student contacts, face to face, telephone, home visits, attendance review hearings, petitions into magistrate court, referrals, and contacts with outside agencies. Sincere appreciation was extended to Ms. Asumendi and Ms. Reiner as they have been extremely important in our district's ADA and funding.

### **Business Reports**

Business Manager Sue Muchow provided information on current enrollment data, tax levy rate comparisons of area schools, final 2007-2008 Transportation Reimbursement Claim Form submitted to the State Department of Education and the annual fiscal year 2007-08 statement of Revenues and Expenditures.

### **Driver Education Report**

Sue Muchow reported that the district driver's education program is financially solvent and successful. Two new vehicles were purchased for the program on municipal leases. Due to the shortage of teaching instructors with certification and hardship of the position, it was requested to increase the driver education instructor's hourly rate of pay from \$22.00 to \$23.00 per hour. Brian Patterson moved and Carolyn Hamann seconded to approve the request as recommended. Motion carried.

### **Annual Board Tours**

After reviewing dates and times, it was board consensus to follow the outlined schedule of annual board tours beginning October 24, 2008 with a change to the Sage Valley Middle School date.

### **Out of State Trip Procedure**

High school principal Dick Brulotte presented a draft of out of state trip procedures for board review and discussion.

### **Out of state trip requests**

A motion was made by Jennifer Barrus and seconded Carolyn Hamann to approve the request for four VHS mechanics students to attend the FFA National Convention in Indianapolis, IN, provided all out-of-state trip procedures are followed. Motion carried.

A motion was made by Carolyn Hamann and seconded Brian Patterson to approve the request for VHS students to attend the WBA 2008 Mission Viejo HS Field Show Tournament in California on November 6-11, 2008, provided all out-of-state trip procedures are followed. Motion carried.

A motion was made by Jennifer Barrus and seconded by Brian Patterson to approve the trip to the Heritage Music Festival and Professional Acting Tours & Workshops in New York in April 2009, provided all out-of-state trip procedures are followed. Motion carried.

The board tabled the approval for the Wind Ensemble trip to Spokane in February to further review the cost of transportation.

The board reviewed the request for Vallivue Middle School to accept the invitation to represent Idaho in Washington, DC, June 17-23, 2009 at the National Anthem Project & Lincoln Bicentennial Celebration. Further information will be provided prior to final approval of the out of state trip.

### **Miscellaneous**

Ms. Muchow also reported she has received no applications for the open zone 4 trustee position.

### **Policy review**

The following policies were presented for a first reading: #215 Duties of Board; #216 Duties of Board Officers; #218 Code of Ethics; #228 Board Member Conflict of Interest; and #240 School District Trustee Zones.

### **Student Hearings**

A motion was made by Carolyn Hamann and seconded by Brian Patterson to suspend one middle

school student with homebound instruction and place on probation for the remainder of the school year as recommended by the administrative review team on October 14, 2008. Motion carried.

**Upcoming Important Dates and Events**

- October 24: End of first quarter
- October 27: VEA/collaboration/grading, no school for students
- November 5: Parent-teacher conferences, 4-8 p.m., no Pre K or K students
- November 6: Parent-teacher conferences, K-8, 8:00- a.m. to 8:00 p.m. (no students).
- November 6: Parent teacher conferences, grade 9-12, 4:00 – 8:00 p.m. regular class schedule
- November 7: No staff or students, district office open
- November 12-15: ISBA Annual Meeting in Boise
- November 25: Staff development, no school for students
- November 26-28: Thanksgiving break, all schools and district office closed
- December 9, 2008: Regular monthly board meeting, 6:00 p.m. at the district office

**Next Board Meeting**

The next regular Board of Trustees meeting is scheduled for November 11, 2008 at 6:00 p.m. at the Vallivue School District Office.

**Adjournment**

There being no further business to discuss, Mr. Christensen adjourned the meeting at 8:25 p.m.

APPROVED: \_\_\_\_\_  
Board Chair

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Business Manager/Clerk