

**VALLIVUE SCHOOL DISTRICT 139**  
**BOARD MEETING**  
**March 8, 2011 - 6:00 p.m. Page 1 of 5**

**DRAFT**

**PRESENT:**

Carolyn Hamann, Chair	Mary Ann Vande Brake, Principal/Rivervue
Brian Patterson, Vice Chair	Cindy Johnstone, Principal/Birch
Jeff Forsberg, Trustee	Lisa Colon, Principal/Central Canyon
Jeff Hon, Trustee	Marlene Parker, Principal/East Canyon
Toni Brinegar, Trustee	Cindy Dodd, Principal/West Canyon
Pat Charlton, Asst. Superintendent	Steve Bullard
Sue Muchow, Business Manager/Clerk	Julie Dillehay
Gary Johnston, Director/Fed-State	Vicki Bicandi
Mert Burns, Director/Special Education	Tricia & Jim Pascue
Shane Chamber, IT Director	Kyle Young
Dick Brulotte, Principal/High School	Dustin Wood
Rod Lowe, Principal/Vallivue Middle	Laurie Wood

**Executive Session**

An Executive Session was called for 5:30 p.m. Jeff Hon made a motion, Jeff Forsberg seconded, to adjourn to Executive Session to discuss property litigation and student issues as per Idaho Code 67-2345; motion carried by roll call vote. Present were the five trustees, Mr. Charlton, and Ms. Muchow.

The board returned to open session at 6:04 p.m.

**Call to Order**

The regular meeting of the board of trustees was called to order at 6:08 p.m. Mrs. Hamann welcomed all to the meeting and asked a boy scout to lead the pledge of allegiance. Student success stories were shared: the high school counselors awarded Distinguished Student Awards to two high school students, along with distribution of a gift of books to each school principal. A perfect score on the SAT math was also reported by Mr. Brulotte. Mrs. Hamann thanked the teachers, students, and administrators for their professionalism.

**Consent Agenda**

The Board reviewed the recommended changes to the consent agenda, bills and personnel report. A motion was made by Brian Patterson seconded by Jeff Hon to approve the consent agenda as amended; motion carried. Approved were the following:

Consent Agenda:

1. Approval of Agenda
2. Approval of Minutes: February 8, 2011
3. Approval of Special Minutes: February 23, 2011
4. Approval of Bills: Feb 25, 2011, March 8, 2011 and miscellaneous hand checks in the amount of \$1,659,675.10.
5. Approval of budget report summary
6. Resignations/Retirements: (see last page)
7. New Hires
- 7a. Summer School Hires
8. New Hires Extra-Curricular
9. Change of Job Status Extra-Curricular
10. Second reading of policies:
  - #678 Release Time
  - #546 Disciplining Students w/ Disabilities (Sect. 504)
11. Third reading and approval of policies:

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#490 Employee Use of Electronic Communication and Entertainment Devices

#522 School Attendance and Habitual Truancy

#544 Student Expulsion/Denial of Enrollment

#445 Evaluation and Probation of Cert. Employees

#### **Curriculum Realignment**

Asst. Superintendent Charlton and VMS Principal Rod Lowe discussed the rationale behind moving the 8th grade Health class to the 7<sup>th</sup> grade in order to assist in aligning the overall health middle school curriculum. After review, a motion was made by Brian Patterson and seconded by Jeff Forsberg to approve the realignment of curriculum as presented. Motion carried.

#### **Trustee Election**

A motion was made by Jeff Hon and seconded by Jeff Forsberg to approve Clerk Sue Muchow to notify Canyon County Elections Office of our intent to hold a Board of Trustees election in Zones 3, 4, and 5 on May 17, 2011. Motion carried.

#### **Superintendent Hiring update**

Carolyn Hamann explained the rigorous process in selecting a new superintendent for the Vallivue School District. Mr. Pat Charlton was presented as the new superintendent starting in the 2011-12 school year. Gary Johnston was also thanked for his participation in the selection process. The board and the selection committee were thanked for their efforts.

#### **Safety Busing for 2010-11**

After review and discussion, Brian Patterson made a motion and Toni Brinegar seconded to approve the 2010-11 safety busing request to be submitted to the State Department of Education as presented by Brown Bus Company. Motion carried.

#### **Facilities/Building/Property update**

Asst. Superintendent Charlton spoke to the board regarding the possible purchase of the KD Landing buildings on the corner of Ustick and Lake. With some renovation projects the building could be ready for student occupation by August 2011. The building would be used for as-yet-undetermined high school programs to ease the overcrowding issues at Vallivue High School. A motion was made by Jeff Forsberg and seconded by Jeff Hon to approve the payment of an appraisal for the KD Landing buildings. Motion carried.

#### **Professional Development**

Gary Johnston discussed the following items:

- Textbook adoption: A newer version of the US Government class textbook purchase, which is an upgrade to the current one being used at the high school, along with the supporting resources was selected for adoption by the teachers.
- Extended Reading Intervention: The ERI program provides funded tutoring for students with IRI test scores of 1. Using Central Canyon's report as an example, the assurance form to be submitted to the state by each school was reviewed.
- Benchmarks at VHS: Gary reviewed the process used by teachers to develop benchmarks in math, language, and reading at the high-school level.
- Principal input: Many principals submitted comments regarding the benchmark process and application and the positive impact they have had.

#### **Business Reports**

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Sue Muchow noted that the supplemental levy election was being held today and that the results will be tallied and the county will email her with the results. Ms. Muchow also reported on the current enrollment, ADA percentages, and the first draft of the February 15<sup>th</sup> support unit calculations. The district will need to work closely with the SDE to clean up and certify the ISEE data that has been sent to the state dept. The spring workshop for the 2011-12 school will be held the last week or April, if legislators have set the budget for the upcoming fiscal year.

#### **Auditor Agreement**

Sue Muchow led discussions regarding hiring an auditor for the current fiscal year. A motion was made by Jeff Hon and seconded by Jeff Forsberg to re-hire Bailey and Company CPAs to provide the 2010-11 fiscal year audit. Motion carried.

#### **High School Restructuring**

Mr. Brulotte requested the board to allow the school to proceed with a restructuring plan. Brian Patterson motioned and Jeff Forsberg seconded. Motion carried.

#### **Turning Point Alternative Program update**

Pat Charlton reported that there are currently six students in the Turning Point Alternative Program. A suitable paraprofessional has been hired to oversee the students and their course work. Parents are pleased with the success and attitude change of their students.

#### **2011-12 School Year Calendar**

Assistant Superintendent Charlton presented the proposed calendar for the 2011-2012 school year as recommended by the district calendar committee. A motion was made by Brian Patterson and seconded by Jeff Hon to approve the proposed schedule as presented. Motion carried. (See attached)

#### **2011-12 Student Handbooks**

After review, Jeff Forsberg moved and Brian Patterson seconded to approve the standardized elementary, middle, and high school student handbooks for 2011-12 with the ability to continue to edit and update school-specific changes as needed. Motion carried.

#### **Teacher of the Year**

Pat Charlton reported that the district's Teacher of the Year reception will be held on Wednesday, April 13, 2011 at 4:00 at Desert Springs Elementary School.

#### **District Retirement Party**

The board will hold a retirement party on Thursday, May 19, 2011 from 3:00 – 4:30 p.m. to honor outgoing retirees in an open-house reception at the district office.

#### **Day on the Hill update**

Brian Patterson gave the board an update on the Day on the Hill meetings that he attended in February to visit with state legislators regarding the current issues and proposed legislation.

#### **Legislator Luncheon**

Board Chair Carolyn Hamann spoke to the visit the board has with House Representatives Gary Collins and Darrel Bolz. They discussed various aspects of the proposed legislation and the issues and problems they see in the implementation of Supt. Luna's Students Come First reform. The board gave their perspectives on the process and need to inform and educate legislators.

#### **Request for reimbursement**

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Sue Muchow presented a request for mileage reimbursement from Mr. Dick Conley from Washington whom participated in the interviews for the district superintendent opening. After discussion, it was board consensus that Mr. Conley did not request the reimbursement prior to coming therefore, it was denied. Under the current financial situation the district respectfully declined the request. Jeff Han moved and Jeff Forsberg seconded to deny the mileage reimbursement as requested. Motion carried.

### Students Hearings

A motion was made by Jeff Forsberg and seconded by Jeff Hon to expel two high school students as recommended by the administrative review team on March 8, 2011. Motion carried.

### First reading of policies

The following policy was presented for first reading: #518 - Seclusion and/or Restraint of a Student and #671 - Section 504 procedures for Students with Disabilities. A thorough discussion regarding the need for these policies was talked about at length.

It was noted that the district policy is currently being prepared to be put on-line in order to keep staff and parents informed of the guidelines and regulations of the district.

### Executive Session

An Executive Session was called for 8:13 p.m. Jeff Forsberg made a motion, Brian Patterson seconded, to adjourn to Executive Session to discuss personnel issues as per Idaho Code 67-2345; motion carried by roll call vote. Present were the five trustees.

The board returned to open session at 9:00 p.m.

### Upcoming Important Dates and Events

- Mar. 18 End of 3<sup>rd</sup> quarter
- Mar. 23-24 Grades 6-12 PT conferences
- Mar 25 No staff or students (PT comp day)
- Mar 28-Apr. 1 Spring Break (no staff or students/DO closed)

### Next Board Meeting

The next regular Board of Trustees meeting is scheduled for April 12 at 6:00 p.m. at the Vallivue School District Office.

### Adjournment

There being no further business to discuss, Ms. Hamann adjourned the meeting at 9:00 p.m.

APPROVED: \_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Business Manager/Clerk

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**From Consent Agenda:**

**6. Resignations/Retirements:**

Becky Westerberg, tennis coach  
Shawna Juarez, coach  
Shylah Reed (Cutts), aide, West  
Erica Mineau, teacher, Desert Springs  
Kenna Muchow, sped

**7. New Hires:**

Lisa Blackburn, noon duty, Birch  
Tracey Goyer, preschool, East Canyon  
Genesis Carrillo, daycare, VMS

**7a. Summer School Hires:**

Brian Lee, Administrator

**8. New Hires – Extra-curricular**

Nancy Dilone, academic coach, VMS  
Mike McNabb, asst. freshman tennis  
Dave Surbeck, varsity asst. tennis  
Tucker Williams, from asst. freshman to asst. junior varsity

**9. Change of Job Status (none)**