

**VALLIVUE SCHOOL DISTRICT #139 ADMINISTRATIVE OFFICES**

5207 S. Montana Avenue, Caldwell, ID 83607

Phone 208-454-0445 / Fax 208-454-0778

www.vallivue.org

**APPLICATION FOR SUMMER SCHOOL CERTIFICATED POSITION**

Provide all information requested and return your completed application to the personnel clerk at the district office.

The appropriate administrators will review the applications for job openings. Screening of applicants will be based on the ability to meet the job description requirements as evidenced by the completed application. Finalists may be required to attend a personal interview. New employees must attach a teaching certificate and transcripts to this application. Background checks will be completed on all new employees.

Vallivue School District #139 is an equal opportunity/affirmative action employer.

Full Name: \_\_\_\_\_  
(Last) (First) (Middle)

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Cell phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

**PROFESSIONAL INTEREST** (state grade(s), subject area(s) and desired positions).

(1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Are you bilingual – English/Spanish? \_\_\_\_

# Do you have a valid Idaho Teaching Certificate? \_\_\_\_\_ If yes, complete the following:

Title Certificate \_\_\_\_\_

List Endorsements \_\_\_\_\_

Date certificate issued: \_\_\_\_\_ Initial certification year: \_\_\_\_\_

**IF YOU ARE CURRENTLY EMPLOYED BY VALLIVUE SCHOOL DISTRICT, YOU DO NOT NEED TO COMPLETE THE SECTIONS BELOW. PLEASE SIGN AND DATE.**

**EDUCATIONAL TRAINING** (list in order of attendance)

Name and Location of College and/or University	Dates Inclusive	Degree Earned/ Date of Degree	Major/Minor
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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 CERTIFICATED APPLICATION (Page 2 of 3)**

**TEACHING AND JOB-RELATED EXPERIENCE** (List most recent experience first. New teachers list student teaching. Include military, if assignment was teaching or instruction. If additional space is needed, please list on a separate sheet of paper.)

Name and location of past employer	Superintendent/supervisor	Position held	Dates inclusive
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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**REFERENCES** (If you have had teaching experience, please list superintendents and principals for whom you have taught, with most recent first.)

Name/Location	Title	Telephone #	Year
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

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*I hereby certify that the information herein is a true and complete statement of my personal and professional record to date, and I give my consent to individuals involved in the screening or selection process to review any and all materials pertaining to this application and/or my selection.*

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Date*

Hiring decisions will be made without regard to race, color, religion, national origin, sex, age, or handicap. Vallivue School District grants preference in hiring to qualified veterans as required by Idaho Code 65-503. Questions, concerns or for information regarding ADA compliance or hiring practices, contact the office of the Assistant Superintendent.

**IF YOU ARE NOT CURRENTLY A STAFF MEMBER, PLEASE COMPLETE ENTIRE APPLICATION EVEN IF A RESUME IS ATTACHED.**

**The Request, Waiver and Release for Purposes of Background Check must accompany this application.**

**Request, Waiver and Release for Purposes of Background  
Check/Employee Personnel File**

	<b>Yes</b>	<b>No</b>
Are you able to perform the essential tasks of the job for which you are applying?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been convicted of an offense other than a minor traffic violation? (DUI and DWI convictions are not minor and must be reported)	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been arrested for a felony?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been charged with a felony?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been convicted of a felony?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been arrested for a sex-related offense? (even if no contest or charges dropped or pled down)	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been charged with a sex-related offense? (even if no contest or charges dropped or pled down)	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been convicted of a sex-related offense? (even if no contest or charges dropped or pled down)	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been charged with harassment against an individual?	<input type="checkbox"/>	<input type="checkbox"/>
Has any disciplinary action been taken against you for misconduct?	<input type="checkbox"/>	<input type="checkbox"/>
Has your professional license ever been revoked?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been discharged or separated from a position with a school district or been asked to sign a letter of separation?	<input type="checkbox"/>	<input type="checkbox"/>
Are you living at the same address as a registered sex offender?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been the subject of an investigation by a school district or other employer?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever had sanctions placed on your teaching certificate for any reason?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been denied a teaching certificate anywhere?	<input type="checkbox"/>	<input type="checkbox"/>
Is disciplinary action currently pending anywhere against your certificate?	<input type="checkbox"/>	<input type="checkbox"/>

The undersigned hereby releases and waives any and all claims the undersigned may have as a result of said disclosure against any prior employer providing such information to Vallivue School District 139.

The original of this document will be maintained by Vallivue School District 139 and you are requested to honor copies of the instrument bearing my signature.

**ALL QUESTIONS MUST BE ANSWERED TO BE CONSIDERED FOR EMPLOYMENT WITH  
VALLIVUE SCHOOL DISTRICT.**

I hereby certify that the information herein is a true and a complete statement of my personal and professional record to date, and I give my consent to individuals involved in the screening or selection process to review any and all materials pertaining to this application and/or my selection. I authorize Vallivue School District to release information about my employment to other districts. Falsifying information or misleading statements are grounds for immediate dismissal regardless of when falsification is discovered.

**In the event I seek employment in another district, I authorize Vallivue School District to release information about my employment with them.**

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_